

WwF Leadership Training Workshop

Teaching Manual



*“Helping equip the whole Church
to share the whole Gospel
with the whole World”*

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WwF Leadership Training Workshop

(Teaching Manual)

“I pray that you may be active in sharing your faith so that you may have a full understanding of every good thing you have in Christ” (Philemon 1:6)

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Preface

In His “Great Commission,” the Lord commanded His disciples to ‘Go and make disciples of every nation.’ It becomes the responsibility of every believer as disciple to be a witness and a maker of disciples. Jesus Christ trained and equipped his disciples to become effective witnesses. The believers in our churches also need training and equipping to share their faith. It is the responsibility of every pastor/leader to equip the saints for this primary task of witnessing.

The Witnessing without Fear Leadership Workshops are designed to meet this great need, to train the trainers and equip the believers. This simple to learn, easy to memorize and quick to present method of sharing the Gospel will be of great help to the pastors and believers. This ‘Witnessing without Fear’ Gospel Outline, along with an ‘Operation Andrew Card’ can be used for this equipping.

Partners in Equipping (PiE) conducts two-day, WwF Leadership Training Workshops at strategic locations; where pastors and key lay leaders are prepared as teacher/trainers and learn how to prepare their whole congregation to share their faith. These workshops are conducted in a local church.

On Day One, they will attend a "Church-Based Workshop"; where the members from the host church will be prepared to share their faith and the teacher-trainers will be observing first-hand the modelled teaching. The following day, these pastors and key lay leaders will be guided through the "Leadership Workshop Teacher's Manual", which contains explanation of the structure and content of the presentation, scripture verses and illustrations, along with materials on implementation and follow-up. This should prepare them to return to their churches and start building the WwF Ministry and equipping their church members to become effective witnesses for the Lord.

It is our prayer that thousands of believers will be equipped to be soul winners.

George Mani
Executive Director
Partners in Equipping

Partners in Equipping

PiE's Vision: Every Church a Great Commission Church

PiE's Mission: Every believer an effective witness for the Lord and a disciple maker.

PiE's Ministries: Witnessing without Fear Workshops and Foundation Seminars

WwF Leadership Training Workshop

Location: Leadership Training Workshops are held at local churches: where the Pastor and the members are interested in evangelism and are willing to host a model Church-Based Workshop on the following day in which the leaders, along with their church members are equipped.

Participants: Pastors and key lay leaders who represent local churches in a geographical area who are interested in becoming teacher/trainers; equipping their whole congregations to share their faith.

Resource Persons: The Leadership Workshops will be taught ONLY by experienced senior teachers authorized by Partners in Equipping.

There will be at least 2 senior teachers available for Leadership Workshop.

Training materials: Copies of the Gospel Presentation Outline and Operation Andrew Card for all the participants and sufficient copies of the Tract 'What Must I Do?' (all in the local language)

WwF Leadership Training Workshop (Schedule)

Day 1

9:00 – 9:30	<i>Session Starts - Registration</i>
9:30 – 9:45	<i>Praise & Worship</i>
9:45–10:15	Part I - Equipping the Whole Church
10:15–10:40	Part II - Evangelism as a Way of Life
10:40–11:15	Part III - Tools Available for Your Witnessing and Sharing Faith
<i>11:15–11:30</i>	<i>Tea Break</i>
11:30–12:15	Part IV- Introduction and Presenting the Problem
12:15–1:00	Part V- Solution (Gospel-in-a-Nutshell)
<i>1:00–2:00</i>	<i>Lunch Break</i>
2:00–2:30	Memorization of Outline and Practice
2:30 – 3:00	Part VI- Commitment
3:00–3:15	Demonstration of Gospel Presentation & Further Practice
3:15–3:45	Part VII- Building the WwF Ministry in Your Church
<i>3:45–4.00</i>	<i>Tea Time</i>
4:00–4:45	Active Outreach & Reporting
5:00–5:30	Procedures for Organizing CBWs in Churches & Reports
<i>5:30 pm</i>	<i>Session Ends</i>

WwF Leadership Training Workshop

(Teaching Manual)

The primary objective in preparing teachers/trainers for Church-Based Workshops (CBWs) is for, “equipping the saints for the work of service, to the building up of the body of Christ” (Ephesians 4:11-13). To “equip” our church members to share their faith, requires that we first....

- Be motivated ourselves to engage our churches in evangelism efforts.
- Understand that effective evangelism has to be a way of life for the believers.
- Know the WwF method of witnessing and be able to train others to use it.
- Know ways of overcoming the hindrances faced by believers in sharing their faith.
- Know ways of folding people into church and sustaining church growth.

Part I - Equipping the Whole Church

Why it is important to equip the believers in the church?

- Jesus _____ His disciples to GO into all the world and PREACH THE GOSPEL (Mark 16: 15).
- The early Church understood that every born-again believer has a _____ to preach the Gospel (Acts 8: 1, 4).

Who is responsible to equip the believers for the task of world evangelization?

- It is the responsibility of the _____ to equip the saints (Ephesians 4:11, 12).
- Key _____ are indispensable partners with the pastor in this responsibility.

- Do we as leaders recognize and execute our God given responsibility?

What are the hindrances the Church faces in getting the believers to share their faith?

- Lack of _____ to fulfil the great commission.
- Lack of _____ in the churches for mission and evangelism.
- Lack of a sense of _____.
- _____ - What are we scared of?
- Lack of _____ to do it effectively.

How can the believers who have a desire to share their faith overcome these hindrances?

- The church leadership needs to _____ the believers to become engaged in witnessing and _____ them to overcome the fear; providing on-going training and encouragement (Appendix-C & F).

Equipping is best learned by Active Outreach during the training.

- Evangelism is better caught than taught. Jesus provided His disciples with participatory active outreach (Mark 3:14).

Who is qualified to be equipped as an effective witness?

A disciple of Jesus Christ – any believer who meets the following criterion:

- _____ Person - Witnessing is someone who attests to a fact, so in order to be an effective witness

for Christ, one must have firsthand knowledge of His saving grace.

- _____ Person - God will not use a vessel with un-confessed sin or someone who is actively engaged in sin. We need to do a spiritual inventory of our lives and ask God to cleanse us from all unrighteousness; so that He can use us to carry His message of salvation to others.
- _____ Person – We must be sensitive to the direction and power of the Holy Spirit in proclaiming the Gospel; which is a three way communication involving us as the witness, the listener and the Holy Spirit.
- _____ Person - We need personal prayer and prayer partners praying for us to be an effective witness as we engage in the battle of spiritual warfare.
- _____ Person – We must have a love for others and wanting to see them saved; making use of existing relationships and creating new ones to carry the Gospel to them.

Part II - Evangelism as a Way of Life

One of the primary goals of the PiE Ministry is to see Christians witnessing in their _____ lives, as was the practice of the “Early Church.”

- **Relational Evangelism** – The concept here means using existing relationships and creating new ones as _____ over which we take the Gospel of Jesus Christ.
- **Relationships as bridges** – Experience shows that most Christians have come to know the Lord through someone they had known and trusted; such as a family member or friend. Why is there so much fruit in “relational/personal evangelism?”

- The Gospel is usually shared in a non-threatening and _____ context.
- The life and the character of the witness give _____ to his or her message.

How do we find practical and creative ways to build bridges to unbelievers?

Work diligently to get to know those people that the Lord brings into your life.

- Listen to the leading of the Holy Spirit and be sensitive to the opportunities the Lord provides.
- Create opportunities to share the Gospel if they are not automatically available. Evangelism needs to be _____.

Part III - Tools Available for Witnessing and Sharing Your Faith

Prayer: There is no other tool more effective for evangelism than _____.

The ‘Operation Andrew’ card (*Review Operation Andrew Card*).

Prayerfully list the names of ten individuals among your family members, co-workers, school mates and others who are yet to have a relationship with Jesus Christ. By asking for their prayer needs, you will be building personal relationships and looking for an opportunity to share your faith with them.

Personal Testimony: This can be an effective tool to grab people’s attention and tell them of your experience of the faithfulness of God. Don’t use the testimony to scare the people but to grab their attention.

WwF Gospel Presentation:

This can be likened to the human body.

- The _____ is the *skeleton*. Provides a framework.

- The _____ are like the *muscle*. Provides power to the presentation.
- The _____ and _____ are like the *skin* and *features* that make the body personable and attractive.
- The _____, who is convicting through the Gospel, is the *breath*.

The Gospel presentation can be easily memorized by the literate or illiterate.

- Gospel presentation is only 3-minutes long and learning is accelerated through the use of hand motions (Review GP, Appendix- A & B).
- The Gospel presentation is developed as a _____ concept.

The Gospel presentation is not _____ and _____.

- The _____ of the witness will be obvious in the presentation.
- The presentation should be _____ to each prospect's requirements and circumstances.
- Selected Scripture verses and Illustrations may be added (Review GP & Optional Scripture Verses and Illustrations).

There are four parts to WwF Gospel presentation.

- Introduction
- Presenting the problem
- The solution (The Gospel in a Nutshell)
- Commitment

Part IV - Introduction and Presenting the Problem

Purpose of the Introduction:

- To open the door to a spiritual conversation

- By demonstrating a _____
_____ in the prospect.
- To preclude some common objections by answering them before they are raised.
 - Here is a sample of objections that can be precluded in the introduction:
 - ❖ “I’m not interested.”
 - ❖ “That’s too private.”
 - ❖ “I don’t like people pushing religion down my throat.”
- To create an effortless _____ into the Gospel.
 - Many Christians avoid witnessing because they do not know how to turn a discussion toward spiritual concerns.
 - In our approach, we move progressively through three levels: secular, religious, spiritual.
- To obtain _____ to share the Gospel.
 - By observing, showing interest and paying attention.
 - By building a relationship and establishing a friendship.
- To create a desire to hear the Gospel.
 - The topic of a tragedy is an effective way to open the conversation.
 - The subject of _____ and _____ creates the setting and a desire to hear the Gospel.
 - The Good News that God has provided a way to Heaven outside of “human effort” will usually produce an open response on the part of the prospect because:
 - ❖ It is such incredible news.
 - ❖ It is almost universally unheard of by unregenerate people.
 - ❖ It is thrilling and unanticipated news right at the beginning.
 - ❖ Your sincere enthusiasm will help preclude hostility.

Points to Remember in Presenting the Gospel

- When talking about the Good News...
 - Your body language and verbal inflections should be in a manner befitting the greatest story ever told.
 - Be cautious of an attitude of talking down to people.
- When using Scriptures...
 - Quote only the applicable portions of the verse.
 - Use variety of phrases when introducing Scripture.
 - It is important that you know the references, but unnecessary to recite them.
- When using transition sentences...
 - They should be _____ and used always.
 - They help to keep you on _____ and make the presentation conversational.
 - They point ahead to the next portion of the Gospel.

Presenting the Problem

- As a conversation starter, draw the prospects attention to a familiar incident; possibly an accident that claimed lives of a number of people. Draw attention to the fact that many of these people who lost their lives and many others who may face situations of a similar kind do not have the assurance or confidence of getting to heaven.
- God's standard is _____. The best way to tell people that God's standard is perfection without needless offense is to:
 - Tell them that though many think there are different ways to get to heaven, all these can be brought down to two.
- Many people hold a concept getting to heaven as having to attain God's favour through human effort.
 - Trying to _____ it is one way.

- Establish the fact that man cannot earn it because of his _____ nature.
- Conclude that all have fallen short of God's standard and are therefore unacceptable to God.
Quote Romans 3:23 and Give Egg Illustration.

Transition: "So we have a problem?"

- God's Nature
 - The _____ is not included in many presentations of the Gospel.
 - Most theological heresies are caused by a misunderstanding of God's nature.
 - In a time when heresy is so widespread, we need to emphasize the true nature of God:
 - ❖ Not only that He is kind and loving and _____
 - ❖ But also that He is _____ and cannot ignore sin.
 - It is the nature of God that makes the whole thought of Christ's person and work meaningful.
 - At this point make the statement: "*On the one hand God loves us and doesn't want to punish us*".
 - ❖ This deals, in the first place, with the _____ that God is merciful. (Optional: Quote 1 John 4:8b)
 - ❖ He loves us apart from what we are because of Who He is!
 - ❖ Many arguments on the justice and righteousness of God can be precluded if we deal first with the great biblical truth that God is merciful.
 - Complete this section with the following phrase: "*On the other hand God is just and must punish sin.*"

- ❖ This deals with the _____ that sinful men must stand before a Holy God at the judgment.
- ❖ While most people know that God is love, few appreciate that He is also just. **Quote Exodus 34:7b** and give **Bank Robber Illustration**.

Transition: *“Do you see the problem?”*

Part V - Solution (Gospel-in-a-Nutshell)

Having presented “The Problem,” it becomes our responsibility to point a solution to it. Then say, *“God solved this problem in the person of Jesus Christ.”*

Who He is- *“Jesus Christ is God.”*

- While many people know many facts about Jesus, few know that He was and is God.
- We must emphasize the truth that Jesus is none other than the Word of creation, the infinite, mighty God who created and sustains all things.
- By infinite, we mean _____ and _____ in His attributes. *(Optional: Quote John 1:14).*
- Use questions to avoid a one-way conversation: “Who do you understand Jesus Christ to be?”
 - Ask questions when the person is silent and inactive.
 - Ask fewer questions if the person is very talkative.
 - Build on their reply with a positive response.

What He did- *“He died on the Cross to pay the price for our sins, He rose from the dead, and is in heaven now preparing a place for us, offering us the gift of eternal life.”*

- Most people know about Christ’s death on the cross, but few people comprehend its _____ significance.

- One must see that their sins were placed on Christ.
- One must realize that Christ took on their guilt.
- One must realize that Christ paid the debt for sin.
- Hence, we explain this great _____ about which the whole Bible was written.

Transition: “This gift is received by faith.”

- The subject of faith is decisive, for this is the point of _____ of eternal life.
- Since there are many inadequate and false concepts of saving faith, we must carefully present this biblical truth.

What saving faith is not- *“Faith is not just knowing in your head and not just being religious.”*

- Not mere head knowledge: _____ with certain historical facts.
 - Some people believe in Jesus Christ the same way they believe in Mahatma Gandhi or Jawahar Lal Nehru.
 - The Bible says that the devil believes in God’s existence, but simply assenting to that fact will not take him to heaven (James 2:19).
- Not just being religious: doing certain _____ to wins God’s acceptance.

What saving faith is- *“but simply trusting in Jesus Christ alone with your whole heart and following after Him.”*

There are three elements of saving faith:

- _____ - the intellectual factor.
- _____ - the agreement factor.
- _____ - the reliance factor.

” **Give Chair Illustration** and **quote Acts 16:31.**

Transition: *“Does this make sense to you?”*

Part VI- Commitment

General Considerations Regarding the Commitment

The Commitment is the “hinge part” of the presentation.

- The prospects ‘attention is being redirected from what they understand about the Gospel to what they need to do.

Many witnesses won’t ask for a commitment because:

- They are not well prepared.
- They’re afraid they’ve lost the prospect somewhere along the way in the presentation.
- They fear rejection.

Transition: *“Does this make sense to you?”*

- This helps to diagnosis if the prospect _____ the Gospel.
- Don’t call for a commitment until you’re sure the prospect comprehends what you have shared up to this point.
- A positive response: Ask the commitment question.
- An uncertain response: Quickly _____ the main points of the Gospel.
 - “We talked about the fact that we have a problem since no one is perfect. How on the one hand God loves us and doesn’t want to punish us, but on the other hand God is just and must punish sin.” Does this make sense to you? Follow the same procedure referring to God’s solution (Christ and Faith).
 - DO NOT ask, “What doesn’t make sense to you?” This may open the door for all kinds of irrelevant discussion that will not benefit the prospect’s understanding of the response.

Commitment- *“Would you like to receive this wonderful gift?” Of course you would!”*

This is a decisive moment that can cause the inexperienced witness to be tense. This is why it is important to:

- Have the team members _____ silently.

- Know _____ how you are going to ask for a commitment.

You are coming out of the Gospel explanation on the same theme you entered it: eternal life.

- In the INTRODUCTION you asked, “Have you thought about Heaven recently?”
- Now you ask them “Would you like to receive this wonderful gift.”

You ask for a commitment at the most _____ point possible.

If the response is “no” or “not yet,” try to find out the cause. Here are two suggested approaches:

- Ask: “I’d be interested to know, if you were to receive the gift of eternal life now, what problems you foresee it might cause?”
 - This can help you to get beyond the negative response to the real difficulties.
 - Then deal kindly and biblically with each explanation or difficulty.
- Ask: “Since you said that this does make sense to you, I’m curious as to why you do not want to receive the gift of eternal life now?”
 - You will usually get one of two responses:
 - ❖ “I’m not prepared yet. I have too much living to do. Someday I’ll be ready.” With this person stress that no one can be certain about tomorrow. The Bible says, “*Today is the day of salvation*” (2 Corinthians 6:2).
 - ❖ “Before I do that I have some things I have to get cleaned up in my life.” With this person stress that no one can clean up his or her own life. “In fact, that is why we shared with you that we are sinners and we cannot save ourselves. Only God can. Eternal life is a gift that we will never earn or deserve.”
- In any circumstances...
 - Don’t apply _____ pressure. Remember: A man convinced against his will is of the same opinion still.

- If they're still not ready, don't try to pick unripe fruit.
- Commit them to the Holy Spirit to do His follow up work.
- Do not be offended or disheartened; it is the Gospel, not you, they're rejecting.
- Give appropriate literature and make your departure pleasant.

Assurance- If they pray to receive Jesus Christ as their Saviour:

- Open your New Testament to John 3:16. Be sure it is marked in some manner.
- Ask the person to read the verse aloud.
- Apply the words of Jesus in this verse to the prospect and their commitment by inserting their name in place of the following blanks:

*“God so loved _____ that He gave His
only begotten Son, that whoever (if
_____ believes in Him should not perish,
but have eternal life.”*

Demonstration of the Gospel Presentation

- The teacher or other experienced facilitator should do a complete demonstration of the Gospel presentation using the entire Gospel presentation outline.
- This will give the participants an idea about how to use what they are going to learn and also give them a purpose for continuing to learn.

Part VII – Building the WwF Ministry in Your Church

The mission and evangelism has to be an integral part of the life of the church. As we stress on worship, fellowship, ministry of the Word and service to others, the churches has often pushed mission and evangelism to the background. This needs to be addressed and corrected. Witnessing is commanded by the Lord and we need to give it, due importance. Having completed the Leadership Training

Workshop and attended a model, Church-Based Workshop, you will have learned the following:

- A 3-minute Gospel presentation, along with accompanying hand motions.
- How to equip your whole congregation for one-on-one witnessing.
- How to take part in ‘Active Outreach’ and to go out in groups of 2 and practice hands-on application.
- How to use the ‘Operation Andrew’ cards as a tool to reach out to people.

Now you are prepared to return to your church and start building the WwF Ministry by following these steps:

- First Sunday Service following the Workshop
 - Explain training.
 - Announce church workshop to be held on an appropriate date (earliest possible).
 - Practice Gospel-in-a-Nutshell with whole church, teach with hand motions.
- The day of the Workshop
 - The Pastor who was trained in the Leader’s Workshop and model CBW to lead the workshop and equip participants. Conduct the WwF Training using Soul Winning One-to-One materials (the Gospel Outline) including Active Outreach and reporting session.
 - Explain the use of Follow-up materials as listed below and make the copies of the material available to the trainees.
 - ❖ “What Must I do?” tracts.
 - ❖ “Operation Andrew” cards.
 - Encourage the participants to do active outreach on their own (they may continue with the same teams if possible.)
- Following Sunday Service

- Hear testimonies from the participants at the previous training.
 - Practice whole Gospel presentation with whole church, along with hand motions.
 - Encourage them to keep practicing the outline and share the Gospel with others and be ready to share the testimonies the following Sunday.
- Second Training Session
 - Repeat training at the workshop for new participants and provide opportunities to those earlier trained for additional practice.
- Go out in teams of two and witness:
 - Continue to sharpen skills and train others.
 - Call on “Operation Andrew” prospects and others.

Bring new believers into church and disciple them to be soul winners.

Part VIII - Answering Questions and Dealing with Objections

One of the factors that discourage believers from sharing their faith with others is the fear that they may not be able to answer all the questions raised by those who listen to their presentation. It is our experience that the majority of the persons, who are being witnessed to and hear the Gospel shared, accept the truth without opposition or questions; but also there are a few who will ask questions or raise objections. While some of these objections and questions rise from sincere desire to learn the truth, some are tactics to avoid facing the truth.

There is a real hunger and thirst among the majority of the people for knowing the truth. It is our endeavour to meet their need and we cannot ignore those who raise questions or objections with a sincere desire to learn and obey the truth. The genuine questions call for genuine answers.

Many of the ordinary believers in the churches are not trained to answer difficult questions. At the same time, the believers must make every possible effort to learn the defence of the truth by being serious students of the Word. Reading and studying the Word of God must be a priority in a believer’s life. They should also rely on the promise that

the Holy Spirit will make things clear to us as we trust Him to be with us and help us in situations beyond our ability.

Avoid getting into an argument on these issues. Avoid argument at any cost. The listener's soul is far more important than winning an argument.

Always be prepared to give an _____ to everyone who asks you to give the reason for the hope that you have. But do this with gentleness and respect (1 Pet 3:15).

In summary, here are a few suggestions in answering questions and dealing with objections:

- _____ and ask divine help. The Lord's promises are true and precious.
- _____ them by foreseeing the possible objections and providing the information in advance in your presentation.
- _____ them by suggesting that these will be dealt with in your presentation at a late stage.
- If they are genuine questions whose answers can help the listener to understand the Gospel better and if you are able to handle them, answer _____.
- If you find that the questions are genuine but you are not able to answer them immediately, you need to make a sincere effort to get them the correct answers. _____ them an answer after you find it.
- Don't be afraid to be honest with them and admit that you have not thought of this question earlier. They will appreciate your honesty. But make sure that you get back to them with an answer.

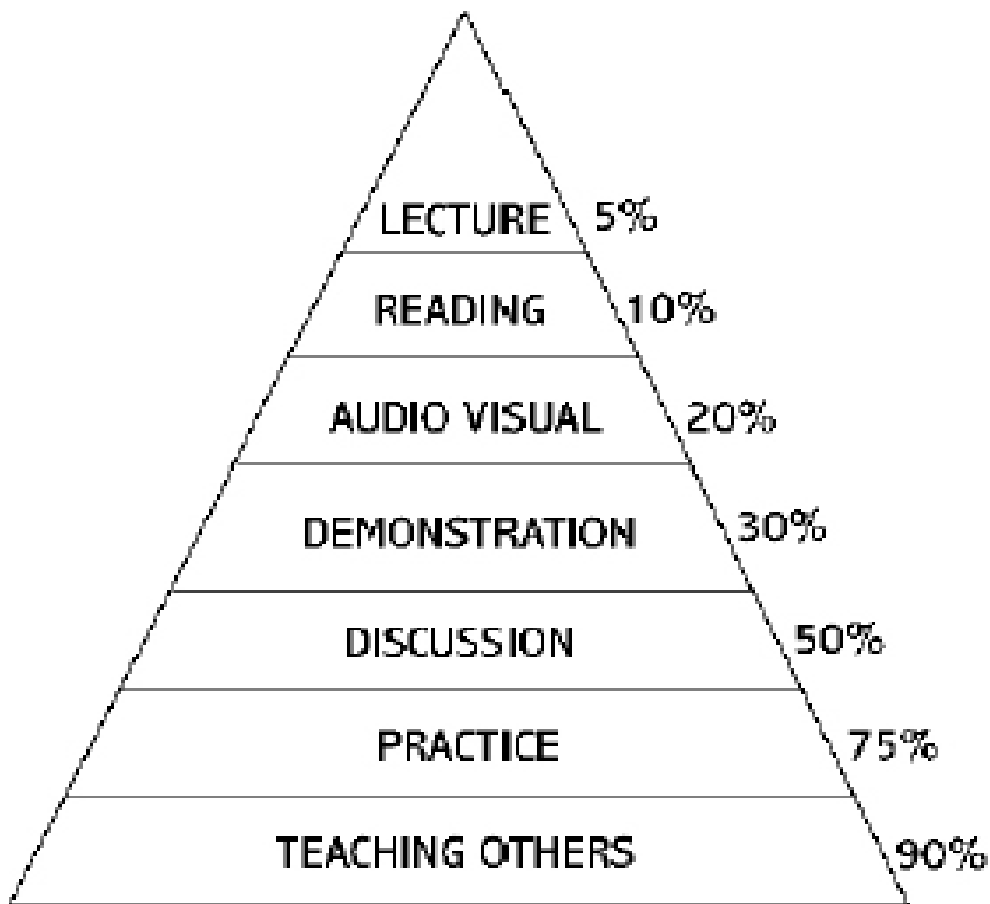
ADDITIONAL MATERIALS

(Appendix A to F)

Appendix A

Memory Aids

It has been proven that if we incorporate gross motor movement with learning, learning is accelerated and retention is better. The movement creates neurological pathways that lay down a foundation in your brain to make memory and recall easier. The pyramid illustration below shows how learning and retention increase as we become more active. The fastest way to learn is to practice and teach it to someone else!



*“Go therefore and make disciples of all the nations...
teaching them to observe all things that I have commanded you...”*

Matthew 28:19, 20

Appendix B

Witnessing without Fear Gospel Presentation Outline

Greeting

Introduction...

Tragedy

Did you hear about the (tragedy) in _____?

I understand _____ were killed.

We have found in talking with people that few have the peace and confidence of knowing that if they had been caught in such a tragedy and died that they would now be in heaven.

Have you thought about heaven recently?

Problem

We can think of *only* two possible ways to go to heaven.

One way is to be perfect like God!

I know that I am not perfect.

Do you know anyone who is perfect?

[Romans 3:23]

We cannot get to heaven by our works because the only thing that we can present to God is imperfection, and He simply does not accept imperfection. ***[Egg illustration and James 2:10]***

So we have a problem.

On the one hand God loves us and does not want to punish us.

On the other hand God is just and must punish sin.

[Bank Robber illustration and Exodus 34:7b]

Do you see the problem?

Now you have heard the bad news, would you like to hear the Good News?

Solution

God solved this problem in the person of Jesus Christ.

Jesus Christ is God.

He came from heaven to earth,

He lived **the** perfect life.

He proved who He was by what He did. He healed the sick and He raised the dead.

He died on the Cross to pay the price for our sins.

He rose from the dead, and is in heaven now preparing a place for us, and offering us the gift of eternal life.

[Record Book illustration and Isaiah 53:6]

This gift is received by faith, not just knowing in your head, and not just being religious, but simply trusting in Jesus Christ *alone* with your whole heart and following after Him.

[Chair illustration and Acts 16:31]

Does this make sense to you?

Commitment

Would you like to receive this wonderful gift?

Of course you would!

May I have the privilege of praying a short prayer for you?

My name is_____. What is your name?

Lord Jesus, _____(name) would like to invite You into his heart and be saved.

_____(name) Just repeat after me:

“Dear Jesus, I’m sorry for my sins. Please come into my heart and save me. I want to follow you the rest of my life. Thank you, Jesus. Amen.”

Together read John 3:16 inserting their name in place of “the world.”

**“For God so loved _____.
That He gave His only begotten Son.
That if _____ believes in Him
_____ will not perish but
_____ will have everlasting life.”**

Scripture Verses and Illustrations for Presentation

Problem

The Bible says, *“For all have sinned and fall short of the glory of God.”*
(Romans 3:23)

Egg Illustration - Let’s suppose you came to my house and I offered you the perfect omelette. I reach into the refrigerator and pulled out three eggs. On breaking the last egg into the bowl, I noticed it was rotten. It’s no longer the perfect omelette is it? Would you want to eat the omelette knowing there was a rotten egg in it? Of course not! In the same way, I can’t offer my life to God with the things in it I call good and yet include other actions and thoughts God would call sin, I can’t expect my imperfect life to be acceptable to God.

The Bible says, *“...He will by no means clear the guilty.”*
(Exodus 34:7)

Bank Robber Illustration - Suppose the son of an honest judge went and robbed a bank of Rs. 3,00,000. The security guard catches him with the money. The teller and other eyewitnesses identify him as the robber. He is brought into the courtroom before his father, the presiding judge. Upon seeing his son and being handled the evidence, his father, the judge, is heartbroken. He asks his son, how do you plead? The evidence confirms his guilt and so he says, “Guilty Your Honour!” But, I am very sorry. The bank got all of their money back, no one was hurt, and I promise that I will never rob another bank if you will just let me go! The judge loves his son and wants to set him free. Could the judge let his son go? Of course not! He has a standard of justice that must be upheld. If judges let bank robbers go, there wouldn’t be a safe bank in the country. In the same way, God is just, much more just, in fact, than any human judge. He cannot and will not just excuse our sin.

Solution

Chair Illustration- You believe this chair exists, don't you (point to empty chair)? Do you believe this chair would support me if I sat on it? But you see, it's not holding me up for one simple reason: I'm not sitting on it.

For the sake of making my point, let the chair I'm sitting in represent me and this empty chair represent Christ. For a long time I believed He existed and He could help me. However, I did not have eternal life because I was trusting in my own works to get me to Heaven. Years ago I repented of my sins and transferred my trust from myself to Jesus Christ—from what I had been doing for God to what He has done for me on the cross (move to the empty chair). By a simple act of faith I transferred my trust from what I had done to what Christ has done for me. To receive eternal life we must transfer our trust from ourselves to Jesus Christ alone.

The Bible says, “...*Believe on the Lord Jesus Christ, and you will be saved.*” (Acts 16:31)

Optional Boat Illustration: Suppose you're out sailing your boat out on the ocean when a big storm comes up. Your boat begins to fall apart and you find yourself in the water, hanging onto one little piece of wood with the waves crashing over you. You're about to drown when best friend comes in a large boat and leans over the railing and yells, “I'm throwing you a life preserver. Grab on and we'll pull you to safety.” What would you do? Would you continue to hold onto your little piece of wood, or would you grab onto the life preserver? You would grab the life preserver, of course!

We are drowning in our sin, unable to save ourselves. But God leans over the railing of Heaven and says, “I've thrown you a life preserver, His name is Jesus Christ. Grab onto Him and I will pull you to safety.” Jesus Christ is the only way to eternal life. We can hold onto our own little piece of wood if we want to, but none of our good works will ever be enough to earn the gift of eternal life. Jesus Christ is God's only life preserver and we must trust Him alone in order to receive the gift of eternal life.

The Bible says, “...*Believe on the Lord Jesus Christ, and you will be saved.*” (Acts 16:31)

Appendix D

Optional Scripture Verses

Problem

“Therefore you shall be perfect, just as your Father in heaven is perfect.” Matt. 4:48

“For the wages of sin is death, but the gift of God is eternal life in Christ Jesus.” Romans 6:23

“... your iniquities have separated you from your God.” Isaiah 59:2

“Oh Lord...You are of purer eyes than to behold evil, and cannot look on wickedness.” Habakkuk 1:13

Solution

“...God is love.” 1 John 4:8

“For God so loved the world that He gave His only begotten Son, that whoever believes in Him should not perish but have everlasting life.”
John 3:16

“And the Word became flesh and dwelt among us, and we beheld His glory, the glory as of the only begotten of the Father, full of grace and truth.” John 1:14

“All we like sheep have gone astray; we have turned everyone to his own way; and the LORD has laid on Him the iniquity of us all.”
Isaiah 53:6

“I am the way, the truth, and the life. No one comes to the Father except through Me.” John 14:6

Commitment

“For by grace you have been saved through faith, and that not of yourselves; it is the gift of God; not of works, lest anyone should boast.” Eph. 2:8,9

“...If you confess with your mouth the Lord Jesus and believe in your heart that God has raised Him from the dead, you will be saved.”

Romans 10:9

“Behold, I stand at the door and knock. if anyone hears my voice and opens the door, I will come in to him and dine with him, and he with Me.”

Rev. 3:20

“Most assuredly, I say to you, he who believes in Me has everlasting life.”

John 6:47

“But as many as received Him, to them He gave the right to become children of God, even to those who believe in His name.”

John 1:12

Appendix E

Active Outreach

The teacher should get the participants familiar with the Do's and Don'ts of Active outreach.

Pray as a group and encourage the teams to pray for courage, divine appointment and fruitful visit.

Encourage them to speak to as many people as possible.

Do's and Don'ts of Active Outreach

1. Pray with your partners before you set out for active outreach. Ask for divine appointment. Ask for Spirit's guidance.
2. Pray - bind spirit of fear of rejection of men and for divine encounters.
3. Teams of two, preferably man and woman, no bigger than three.
4. If with children, limit to only two adults.

5. No Bibles, other than in purses or pockets.
6. One team for each prospect or group of prospects.
7. Teams must stay separated and not gang up together.
8. Ten minutes maximum visit with each prospect.
9. If prospect is a believer, then respectfully tell them you are in a training seminar and going to fish elsewhere.
10. No arguments or debates and don't be preachy. We are out to "Witness."
11. Keep your eyes on the speaker, not on the prospect.
12. Be active! You should aim to speak to a minimum of ten people per hour. Suggest you speak to every person you see. Begin by speaking to the first person you see as you leave the church.
13. Attempt to enter the Gospel within a few minutes of the initial meeting,
14. Only after the Gospel has been shared should you mention the name of your church and invite them; only if they are not already members of another Bible believing church.
15. Give the new believer a good tract or even a New Testament.
16. Don't begin by asking what the prospect's religion is.
17. Don't criticize denominations or religions - your job is to "preach the Good News."
18. Don't tell the prospect that he needs to "turn away from his sin," we are to share the "Good News" and the Holy Spirit will convict them of sin.

19. Keep a record of the number of people with whom you speak, the number who receive the Lord and the number who are already Christians. If meeting people of other religions, keep a record of what religion and the number who pray the prayer of salvation.
20. Return to church for report session at time assigned.

Set the time for the groups to return.

Appendix F

Checklist

for Church-Based Workshops

The workshop leader / teacher must have a copy of this checklist and use it for proper and effective running of the workshop

Pre - workshop

- Information
- Invitation
- Host church / Host Pastor
- Sending the Pre Workshop Report - ordering materials and funds – to be done in advance , at least two weeks before the workshop

Day of the Workshop

- Registration
- Materials
- Hospitality arrangements

During the Workshop

- Worship and Devotions
- First Session Challenge and setting the mood

- Teaching the Outline
- Solution
- Hand motions
- Introduction and Problem
- Commitment
- Practicing the outline with hand motions as a large Group
- Practicing the outline with hand motions in groups of two
- Demonstration of sharing the Gospel using the outline by the teachers
- Practice of sharing the Gospel by the participants to others in groups of two
- Instructions for Active outreach
- Active outreach in groups of two or three
- Report back session
- Final session for encouragement and challenge
- Photographs – Group photo – Teaching – Active Outreach

Post Workshop

- The Post Workshop Report
- Detailed report with participant's information
- Photographs – One Group picture with Banner showing the name of workshop base & Date and couple of pictures of the workshop in progress
- The Accounts – in the proper format with bills and vouchers

Follow-up for Implementation

- Maintaining the contact with the pastors who attended the workshop.
- Encouraging them to keep training the congregations.
- Requesting information on active outreach and life style evangelism by the members.
- Encouraging the churches to conduct CBT and offering help to teach CBTs if needed.
- Keeping the National Office informed of the progress of follow up and implementation.


Tools for Proper Administration and Reporting of Workshops

It is very essential to maintain proper and timely flow of information among all those who are involved in the work for effective and efficient conduct of the workshops. The pre-workshop report helps the PiE office and state coordinators to provide the required resources to the workshop base in advance.

- This report should be sent to the office so as to reach at least 15 days before the workshop.
- The post workshop report and all its enclosures should be sent to the office immediately after the completion of the workshop.
- These enclosures should include:
 - Testimonies from the host Pastor and participants.
 - Two or three photographs including a group photo.

The teachers and host pastors are encouraged to make use of the “Banner” to indicate the location and date of the workshop.

A sample of the PiE’s workshop Banner is given below:

<h3>Witnessing without Fear Workshop</h3>	
	Organized by - Partners in Equipping
	Location: _____
	Date: _____

Pre-Workshop Report (Budget and Material Requirement)

Date of S/w

Location (City/District)

Host Church Name

Address: -

Host Pastor

Phone:

E-mail ID:

Name of the Partner responsible for the S/W: -

Material Requirement

S. No.	Material	Language	Quantity
1.			
2.			
3.			

Number of participants expected -, Local -, Out Station

Number of Resource Persons..... Local -, Out Station

Budget Estimate

Food Rs. x	Rs.
Accommodation	Rs.
Resource Persons' Travel	Rs.
Honorarium	Rs.
Administrative Cost	Rs.
Total	Rs.

Mode of transmission of funds: Name.....

Bank Name & Branch with code

Account No.

Date - Signature of S /W Coordinator

Post Workshop Report

‘Witnessing without Fear’ Workshop

Date:

Workshop Base:

Host Church:

Address:

.....

Host Pastor:

Contact Details: Phone / Mobile :

E-mail

Workshop Teacher/Facilitator : _____

No	Particulars	Nos.
1	Participants Registered & Completed the training	
2	Churches / Congregations represented	
3	Pastors – Senior, Associate, Assistant	
4	Lay Men	
5	Lay Women	
6	Children	
7	Active Outreach Teams	
8	People Heard the Gospel	
9	People Prayed	
10	Pastors/Churches promised to train their believers to witness	
11	Remarks	

Workshop Coordinator:Signature:

Date:

‘Witnessing without Fear’ Workshops

(Details of participants – **Pastors**)

Workshop Base:..... Workshop Date

Church Name:.....

Host Pastor:.....

Contact Details: Address

Phone. Mobile

E-mail

	Name	Church Name & Address	Phone /Mobile/ E mail
1			
2			
3			
4			
5			
8			

Date:

Signature & Name of W/S Administrator

(use additional sheets if required)

Witnessing without Fear' Workshops

Details of Participants (Lay persons - **List of Men and women separately**)

Date of the Workshop:.....

Workshop Base –

Church Name:.....

Address:.....

Host Pastor - Name:.....

Contact Details: Phone.

MobileE-mail

N	Name	No	Name
1		16	
2		17	
3		18	
4		19	
5		20	
6		21	
7		22	
8		23	
9		24	
13		28	
14		29	
15		30	

Date

Signature of W/S Administrator

Sheet #

(use additional sheets if required)

Time Schedule for the CBW

Option #1 – Full day workshop 9.00 am to at 5.00 pm

09.00	09.15	Praise and Worship
09.15	09.30	Short Devotion - Topic should be linked to witnessing/evangelism
09.30	10.00	Session One – Introduction of PiE and CBW
09.30	10.30	Session Two – Operation Andrew Card
10.30	11.00	Session Three – Getting Started
11.00	11.15	Break - Tea
11.15	11.45	Session Four – Gospel in a Nut Shell
11.45	12.00	Practice by the participants
12.00	12.30	Session Five – Commitment and Assurance
12.30	1.00	Demonstration and Practice
1.00	1.45	Lunch
1.45	2.00	Regroup Singing
2.00	2.30	Revision – Demonstration – Practice
2.30	3.00	Active Outreach – Instructions
3.00	4.00	Active Outreach in the field - Tea can be served as the teams return.
4.00	4.30	Report Back
4.30	5:00	Concluding Session

Option # 2 – Combined with a Worship Service on Sunday

It assumed that the CBW teacher will take part in the service and will have the opportunity to share the Word. The teacher can utilize the time to introduce the ministry and the operation Andrew Card with the whole congregation. It is also assumed that there will be 60 to 90 minutes time available before lunch. Rearrangements can be done locally according to the circumstances.

During	Service	Session One – Introduction of PiE and CBW
During	Service	Session Two – Operation Andrew Card
		Tea can be served before the session starts
11.30	12.00	Brief Introduction and Session Three – Getting Started
12.00	12.30	Session Four – Gospel in a Nut Shell
12.30	12.45	Practice by the participants
12.45	1.15	Session Five – Commitment and Assurance
1.15	2.00	Lunch
2.00	2.10	Regroup Singing
2.10	2.30	Revision – Demonstration – Practice
2.30	3.00	Active Outreach – Instructions
3.00	4.00	Active Outreach in the field - Tea can be served as the teams return.
4.00	4.30	Report Back
4.30	5.00	Concluding Session

Answer Key

WwF Leadership Training Workshop Teaching Manual

Part I - Equipping the Whole Church

Page No.	Answer
7	commanded responsibility pastor lay leaders
8	motivation priority accountability Fear know how motivate equip Saved
9	Cleaned Spirit-filled Prayerful Relational

Part II – Evangelism as a Way of Life

Page No.	Answer
9	daily bridges
10	natural credibility intentional

Part III – Tools Available for Witnessing and Sharing Your Faith

Page No.	Answer
10	prayer outline
11	scriptures testimony and illustrations Holy Spirit transferable rigid and inflexible personality tailored

Part IV- Introduction and Presenting the Problem

Page No.	Answer
12	sincere interest transition permission death and eternal life

13	memorized track perfection earn
14	sinful Nature of God merciful Holy Good News
15	Bad news

Part V- Solution (Gospel-in-a-Nutshell)

Page No.	Answer
15	limitless and measureless substitutionary
16	transaction personal appropriation agreement rituals Knowledge Assent Trust

Part VI- Commitment

Page No.	Answer
17	understands review pray
18	exactly positive inappropriate

Part VIII – Answering Questions and Dealing with Objections

Page No.	Answer
22	answer Pray Pre-empt Postpone promptly Promise